MY CHILD IS AT SCHOOL

INFORMATION FOR PARENTS WITH SCHOOL CHILDREN IN BADEN-WÜRTTEMBERG
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HOW DOES THE SCHOOL SYSTEM OPERATE IN BADEN-WÜRTTEMBERG?
**THE EDUCATION SYSTEM IN BADEN-WÜRTTEMBERG**

**Principle of the school system:**
After successful completion of a school-leaving qualification, further schools can be attended in order to achieve a higher school-leaving certificate.

<table>
<thead>
<tr>
<th>SCHOOL-LEAVING CERTIFICATE</th>
<th>SONDERPÄDAGOGISCHES BILDUNGS- UND BERATUNGSZENTRUM</th>
<th>HAUPTSCHULE</th>
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<tr>
<td>Abitur (Allgemeine Hochschulreife)</td>
<td>Mittlerer Bildungsabschluss (Mittlere Reife)</td>
<td>Hauptschulabschluss</td>
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<td>Prerequisite for university study</td>
<td>Prerequisite for vocational training</td>
<td>Prerequisite for vocational training</td>
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<tr>
<td>Bildungsabschluss Sonderpädagogische Bildungszentren (SBBZ)</td>
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**IF REQUIRED: OFFERS FROM VOCATIONAL SCHOOLS (ALL EDUCATIONAL QUALIFICATIONS), 1–3 YEARS**

**SCHOOL-LEAVING CERTIFICATE:**
- Abitur (Allgemeine Hochschulreife)
- Mittlerer Bildungsabschluss (Mittlere Reife)
- Hauptschulabschluss
- Bildungsabschluss Sonderpädagogische Bildungszentren (SBBZ)

**HAUPTSCHULE:**
- Class 5–9

**SONDERPÄDAGOGISCHES BILDUNGS- UND BERATUNGSZENTRUM:**
- Class 5–9

**PRIMARY SCHOOL (GRUNDSCHULE) (CLASSES 1–4)**
<table>
<thead>
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<th>SCHOOLS (ALL EDUCATIONAL QUALIFICATIONS), 1–3 YEARS</th>
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<tr>
<td>WERKREALSCHULE</td>
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<td>Class 5–9/10</td>
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<td>REALSCHULE</td>
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<td>GEMEINSCHAFTS-SCHULE</td>
</tr>
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<td>Class 5–9/10/13</td>
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<tr>
<td>GYMNASIUM</td>
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<td>Class 5–12/13</td>
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**PRIMARY SCHOOL (GRUNDSCHULE) (CLASSES 1–4)**

*(Based on the overview of the educational region of the District of Ludwigsburg)*
COMPULSORY EDUCATION

Parents are responsible for their child going to school.

- The child must be in school on time on every day of school.
- They must participate in all compulsory school events, such as excursions, hiking days, theatre visits, swimming lessons.
- In case of illness of the child: the school must be notified on the same day. After 3 days at the latest, the school requires a written explanation.
- Holidays cannot be started earlier or extended. For major religious festivals (e.g. Ramadan, Festival of Sacrifice), parents can apply for special leave at their school.
WHAT DOES THE SCHOOL EXPECT FROM ME AS A MOTHER/FATHER AND FROM MY CHILD?
EXPECTATIONS OF THE CHILDREN

The children are expected to ...

> participate in lessons and respond.
> not disturb the class.
> treat the teacher with respect.
> ask questions.
> complete homework.

Mobile phone use is usually not allowed in school.

EXPECTATIONS OF THE PARENTS

The parents and the school cooperate for the success of the child at school. The school desires regular contact with parents. The parents ...

> are both equal contact persons for the school.
> shall conduct parental discussions with the teachers.
> visit parents’ evenings.
The parents’ evening takes place twice in the school year in the evening. The teacher or the parents’ representatives invite you to come along. Participation is expected. Parents are informed of important dates, money for the class fund is collected and questions are answered. In addition, the parents’ representatives are elected for the class (usually 2 persons).

In the case of language difficulties, the school can request free volunteer interpreters for parents. Please let the teacher know if you wish them to arrange this.

> Most of the children born in the City and District of Heilbronn are Catholic or Protestant.
> Many parents belong to the Christian religion, but are no longer active in the Church.
> In school, Christian festivals and traditions, such as Easter, St. Nicholas and Christmas are usually marked or celebrated.
> As a rule, all children take part in celebrations.
> Many religious festivals have taken on a secular character (Easter with the Easter Bunny, Christmas with Santa Claus).

For large festivals from other religions, parents can apply for special leave at the school.
ILLNESS

If your child is ill and cannot come to school, you must report it verbally/ by telephone before school starts. In addition, a written illness report must be submitted to the school no later than three days after the verbal notification (see template).

If your child is unable to attend physical education classes, they also need a note to excuse them.

Datum: ___________

ENTSCULDIGUNG

Wegen Krankheit konnte mein Kind

______________________________________________________________

Klasse ___________, vom ____________ bis ____________ (Datum)

die Schule nicht besuchen.

Ich bitte, ihr/sein Fernbleiben zu entschuldigen.

_________________________________

(Unterschrift)
HOW CAN I SUPPORT MY CHILD AT SCHOOL?
SUPPORTING THE CHILD

PARENTS’ RESPONSIBILITIES

The parents ...

> provide the necessary school supplies.
> give the child food for break time (vespers).
> ensure that the homework is done.
> check their school bag.
> ensure that the child behaves well at school and promotes the necessary skills of the child.

SCHOOL MATERIALS

At the beginning of the school year, a list of materials is usually distributed by the teacher. The school attaches great importance to the correct material.

You can find help in finding the materials in the store. Missing material must be purchased regularly (e.g. booklets).

School books are usually provided free of charge by the school.

PROVIDE FOOD FOR BREAK TIME

The children’s timetable includes a breakfast break. Give your child healthy food every day.

This includes, for example:

> a sandwich with a filling
> fruit: apples, grapes, mandarins, bananas, pears, etc.
> sliced vegetables: tomatoes, cucumbers, peppers, carrot slices, etc.
> drinks: a water bottle
HOMEWORK SUPPORT

Parents make sure that the homework is done. The child needs a quiet workplace to do their homework. Check the tasks ahead daily in the homework booklet. In addition:

> Are there any messages from the teacher in the homework booklet?
> Do you need to respond?

Many schools offer homework support or student mentoring programs to support your child. Ask your school about this.

You can have a conversation with the teacher if required about whether your child is doing their homework in full. In the case of language difficulties, you can inform the teacher, who can request a free volunteer interpreter.
FURTHER ADVICE

School social work
Many schools have school social workers. Children/young people, teachers and parents can contact them if there are problems (e.g. bullying, difficulties in learning, etc.).

School psychological counselling centre
Advice and support for students, parents and teachers on school-related issues and problems. Consultation is free of charge, strictly confidential and independent of the school!

If you would like an appointment, please contact:

SCHULPSYCHOLOGISCHE BERATUNGSSTELLE
Cäcilienstraße 56
74072 Heilbronn
Appointments on request:
Phone: 07131 64-37762
E-mail: spbs@ssa-hn.kv.bwl.de

Good to know
Families with financial difficulties may receive additional financial support from the Federal and Participation Package (BuT) if necessary. For more information, contact your school.
LEGAL NOTICE

District of Heilbronn
Landratsamt Heilbronn
Lerchenstraße 40
74072 Heilbronn

Amt für Migration und Integration
Phone: 07131 994-8470
E-mail: integration@landratsamt-heilbronn.de

WWW.LANDKREIS-HEILBRONN.DE

City of Heilbronn
Bildungsbüro
Marktplatz 11
74072 Heilbronn
Phone: 07131 56-2410
E-mail: bildungsbuero@heilbronn.de

Stabsstelle Partizipation und Integration
Lohtorstraße 27
74072 Heilbronn
Phone: 07131 56-4537
E-mail: integration@heilbronn.de

WWW.HEILBRONN.DE

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